

13 October 1988

MEMORANDUM FOR: Deputy Director for Administration

25X1 FROM:

Director of Training and Education

SUBJECT: Weekly Report

25X1 2. OTE's pilot running of the "Managing Difficult People" elective ran to
25X1 a packed house of 64 Agency managers on 5 October. The contract instructor
25X1 was [redacted] who used examples from her professional experience to
illustrate the types of difficult individuals encountered and strategies for
managing them. [redacted]

25X1 3. On 7 October an OTE instructor conducted a training session on group
25X1 facilitation techniques for members [redacted] of East
25X1 Asian Analysis (OEA). The participants will be hosting a conference on the
25X1 [redacted] later this month which will include analysts from across the
intelligence community. [redacted]

25X1

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